



Appendix 8

Action Plan

Action Plan Introduction

This Action Plan will be used by the RECAP partnership to guide and to monitor the implementation of the Joint Municipal Waste Management Strategy (JMWMS). The Action Plan provides a route map for how the Strategy's Objectives will be achieved. The Objectives for the JMWMS are:

Objective 1: We will aim to minimise our environmental impact in line with the principles of proximity, self sufficiency, polluter pays and the precautionary principle

Objective 2: We will aim to achieve efficient use of resources for all Partners and deliver high quality services that represent value for money.

Objective 3: We will ensure our Waste Strategy is consistent with local, regional and national waste and planning principles, policies and strategies.

Objective 4: We will aim to drive the management of waste up the waste hierarchy of reduction, re-use, recycling and composting, and energy recovery. Where waste is produced it should be viewed as a resource to be put to good use – disposal (i.e. landfill) should be the last option for dealing with it.

Objective 5: We will ensure our waste and environmental services are designed to accommodate planned growth within the Joint Strategy Area (JSA)

Objective 6: We will aim to deliver sufficient waste infrastructure to meet our strategy objectives

Objective 7: We will aim to meet or exceed national and local waste and environment targets.

Objective 8: We will work together to share best practice and manage waste performance to drive continuous improvement

Objective 9: We will work together to secure funding to achieve the objectives set out in this Strategy.

Objective 10: We will aim to minimise greenhouse gas emissions from municipal and non-municipal waste management activities in the Joint Strategy Area (JSA).

Objective 11: We will develop and implement policies on local Enviro-crimes (including dog fouling, litter, fly-tipping, fly posting, graffiti and abandoned vehicles.) to provide cleaner streets and a healthy environment

Objective 12: We will work together to reduce the amount of waste produced per person within the Joint Strategy Area (JSA) by actively promoting waste prevention, reduction and re-use activities.

Objective 13: We will work together to reduce the amount of waste sent to landfill by maximising recycling and composting to achieve the national waste strategy targets as a minimum and work towards achieving the aspirational targets of recycling/ the following percentages of household waste:

- 45% to 50% of household waste by 2010;
- 50% to 55% of household waste by 2015;
- 55% to 60% of household waste by 2020 with Peterborough aspiring to achieve 65%.

Objective 14: We will seek to work locally to promote, develop and stimulate sustainable recycling and composting initiatives consistent with green procurement codes.

Objective 15: We will aim to ensure that residual waste is treated as a resource recovering both energy and value where possible at every stage.

Objective 16: We will aim to ensure as far as practicable that the outputs from residual waste treatment facilities are put to beneficial use.

Objective 17: We will facilitate, promote and encourage the reduction, re-use and recycling of non municipal waste through partnership arrangements to reduce the amount of this waste sent to landfill e.g. commercial, construction and demolition waste.

Objective 18: We will explore new or expanded recycling/processing facilities that seek synergy with commercial waste and other similar waste streams within the Joint Strategy Area (JSA) or neighbouring authorities.

Objective 19: We will actively seek to influence the local, regional, and national waste agendas and take an active role in all representative bodies (e.g. NAWDO, LARAC, CSS)

Objective 20: We will engage and consult with stakeholders on sustainable waste management during the implementation of this strategy.

The RECAP partnership recognises that essential changes in waste management are required within the Joint Strategy Area (JSA) of Cambridgeshire and Peterborough. Not all of the changes can be made immediately and new arrangements will need to be implemented.

Action Plan Layout

Each Action has several sub-actions which contain details of activities to be undertaken. Details of the overall objectives and themes to which the Action relates are also provided. The Strategy has been set into 9 themes which are listed below, indicating which Objective each theme relates to. Thus each Action is related back to the Strategy's core objectives.

Theme	Description and links to the main objectives
Underlying Strategic Principles for the Waste Strategy	This theme ensures that the JMWMS is consistent with local, regional, national and European legislation, plans and policies. Furthermore this document should merge with other waste management policies within the JSA. Objectives 1-7
Joint Working, Partnership	This theme aims to reinforce the successful RECAP Partnership through regular meetings and authorities working together. Objectives 8-9
Climate Change	This theme includes the impacts of waste management activities on climate change within the RECAP JMWMS. Objective 10
Environmental Protection	This theme identifies the restrictions placed on waste management with regard to waste-related crimes, as well as a focus on the infrastructure required for waste facilities and waste crossing JSA borders. Objective 11
Waste Prevention and Reuse	This theme focuses on producing Objectives and Actions for RECAP with regard to Waste Prevention and Reuse. Objective 12
Recycling & Composting	This theme focuses on producing Objectives and Actions for RECAP with regard to Recycling and Composting. Objectives 13-14
Management of Residual Waste	This theme focuses on producing Objectives and Actions for RECAP with regard to Recovery and Disposal via waste treatment facilities and their related outputs. Objectives 15-16
Wider Waste Role	This theme focuses on non-municipal waste which includes commercial, industrial, construction and demolition waste. RECAP has developed the following key Objectives so that they can assist and where possible build synergies between municipal and non-municipal waste. Objectives 17-19
Stakeholder Engagement	This theme focuses on raising awareness of the JMWMS and its Objectives through stakeholder engagement. Objective 20

Monitoring the Action Plan

All the Actions have been allocated start and finish dates. Critical dates are also noted. Comments regarding resources and risks are recorded and links to the working plans are made. In addition, each Action has been prioritised according to the key priorities, as set out in Chapter 5 of the JMWMS, and each task is given a priority rating from the list below.

Priority

- 1 High
- 2 Medium
- 3 Low

The Action Plan will be reviewed annually and the status of each task and target shall be stated.

Key

<i>Status</i>	<i>Description</i>
Not Started	Task / Action not due to start until a later date.
Green	Good – requires refinement & systematic implementation
Amber	Problematic – requires substantial attention, some aspects need urgent action
Red	Highly problematic – requires urgent and decisive action
Finished	Finished

The date of the last review was:

Within the RECAP partnership there are 4 Sub Groups and the employees of RECAP (known as the "Partnership Team") that will be responsible for each action, listed below.

Parties involved

Partnership Team
 PIE Group
 Operations Panel
 Data Group
 Marketing Group
 Cambridgeshire County Council
 Peterborough City Council

[Click here to view the Matrix](#)